**BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED**

**BID ENQUIRY NO:**

**BESCOM/2025-26/SE0257**

# INVITATION FOR BID

VOLUME 1, SECTION I

## 1.0 Introduction

The Chief General Manager (Elec), Procurement, Corporate office, BESCOM, K.R circle, Bangalore-560 001, on behalf of Bangalore Electricity Supply Company Limited invites tender through Karnataka Public Procurement portal (https://kppp.karnataka.gov.in) for **"Availing the services of vehicles required for commutation of officers of Ramanagara Circle, BESCOM for a period of two years"**.

| | |
|---|---|
| 1. Bid Enquiry No. | **BESCOM/2025-26/SE0257** |
| 2. Name of the service | **Providing 34 Nos of vehicle required for commutation of officers of Ramanagara Circle, BESCOM for a period of two years.** |
| 3. Approximate Amount put to tender | **Rs. 3.43 Crores** |
| 4. Tender System | Two tender document system |
| 5. Bid documents available from | 21.06.2025 onwards |
| 6. Due date for submission of Bids | 21.07.2025 up to 17:00 Hrs |
| 7. a) Date of opening of Techno commercial bid<br>b) Date of opening of Price Bid | a) 22.07.2025 @ 17:15 Hrs<br>b) Will be opened in KPP portal after completion of Techno commercial bid evaluation. |
| 8. Period of Contract | 2 years |
| 9. Tender processing fee | **Refer KPPP website** |
| 10. Earnest Money Deposit | **Refer Clause No: 12.0** |

## 2.0 Scope of the contract

The scope of contract under this tender are detailed below:

2.1 The successful Agency shall provide upto Thirty Four (34) Nos. of vehicles along with Driver on Monthly hire basis to the Officers of **Ramanagara Circle**, BESCOM for a period of Two years.

2.2 The Vehicles shall be in New/ Good Condition (**Registered on or after 01.01.2020**). The details of vehicles to be provided are as follows.:

| **Sl. No** | **Officers** | **Type of Vehicle** | **Number of vehicles required** |
|---|---|---|---|
| 1. | SE and equivalent cadre | Brezza/Toyota Hyryder /Hyundai Creta/lower midrange or equivalent | 01 No's |
| 2. | EEE, AEE and equivalent cadre | Swift Dzire or Equivalent | 33 No's |
| | **TOTAL** | | **34 No's** |

**Note:** 1. The service provider is at liberty to provide high end vehicles in place of the above vehicles at no extra cost.

2. The number of Vehicles and type of vehicles required by BESCOM as mentioned above is the approximate number and during the contract period as per the actual requirement of BESCOM, total number of vehicles will be utilized. Payment will be made for actual number and type of vehicles used at awarded rates and terms and conditions of tender.

## 3.0 Issue of Tender documents.

Bidders can download the tender documents from Karnataka Public Procurement Portal (https://kppp.karnataka.gov.in) **from 21.06.2025.**

## 4.0 Submission of Bid Documents

All the bid documents shall be submitted through KPP portal on or before **21.07.2025 17:00 Hrs**. The technical bids will be opened on **22.07.2025, 17:15** Hrs as mentioned in the KPP portal.

The bids shall be evaluated and successful bidders shall be awarded the subject contract. BESCOM reserves the right to cancel the bid process or reject all bids without assigning any reason thereof and will bear no liability whatsoever consequent upon such a decision.

5.0 The interested Bidders may obtain further information from the office of the **Chief General Manager (Ele.,), Procurement, 2nd floor, 2nd Block, Corporate Office, BESCOM, K.R. Circle, Bengaluru - 560 001**. Issues on which clarifications are sought by the Prospective Bidders shall be submitted in writing to the **Chief General Manager,(Ele.,) Procurement**, 2nd Floor, 2nd Block, Corporate Office, BESCOM, K.R. Circle, Bengaluru - 560 001 on or before the **02.07.2025 @ 11:00 Hrs**. **Letters seeking clarifications received subsequent to THE ABOVE date will not be entertained.** Interested Bidders may also submit online queries through the KPP portal **ON OR BEFORE 02.07.2025 @ 11:00 Hrs**.

**The Pre bid meeting is convened on 02.07.2025 @ 11:30 AM at O/o Chief General Manager (Ele.,) Procurement, 2nd Floor, Block-II, Corporate office, BESCOM, K. R Circle, Bengaluru-560 001. Aspirant Bidders may attend the meeting for any clarification.**

***6.0*** The queries shall be dealt in the pre-bid meeting. Based on the outcome of the pre-bid meeting at any time prior to the deadline for submission of the bid (technical and financial proposals) or extended date, if deemed necessary, BESCOM reserves the right to add/modify/ delete any portion of the tender document by issuing an addendum or Corrigendum or clarification or amendment and they shall form part of original tender document. These addendum or Corrigendum or clarification or amendment will be uploaded in KPP portal and such addendum or Corrigendum or clarification or amendment will be binding on the Bidders.

## 7.0 Conditions for the Agency / Service Provider

7.1 The agency shall provide vehicle along with drivers.

7.2 The agency shall submit full details of the vehicles that are going to be offered for hire and shall provide only commercial vehicles.

**7.3 The agency shall ensure that all vehicles shall have GPS tracking facility.**

7.4 The successful agency has to provide the CVs of the Drivers engaged for Vehicle within one month from the date of Letter of Intent in the format specified.

7.5 The Vehicle should be available for all the days during the month including holidays.

7.6 The service of vehicles is to be provided on all week days from Monday to Saturday as specified by the concerned BESCOM officer depending upon the requirement of the officer. Requirement of vehicle on Sundays and Holidays if any will be intimated by the officer concerned in advance and is to be arranged accordingly.

7.7 Normal usage of the vehicle is 360 hours per month cumulative. Usage of vehicle beyond this time period will be treated as additional service for which extra hour charges beyond 360 hours will be paid at the awarded rates.

7.8 Normal usage of the vehicle is considered for 2500 km per month Cumulative. Charges for extra kilometer beyond 2500 km per month will be paid at the awarded rates.

7.9 The bidders are requested to quote the rate per Km for every addition Km and rate per Hr for extra addition Hr in the price bid.

7.10 In case, vehicle(s) not provided in any day of a month, the amount at (Monthly Charges/ number of days in the month(28 or 30 or 31)) for each non-available day shall be deducted from the respective month’s bill.

7.11 If any vehicle does not report for duty on any day(s) or the driver reports late or there is violation of any other provision of the tender, then an amount calculated on pro-rata basis per day shall be deducted from the monthly bill of that vehicle.

7.12 BESCOM will not bear any risk or responsibility for any loss or damage to the vehicle also BESCOM is not responsible for any loss or damages to the vehicle/driver during Riots/ Protests/ Strikes/Bundhs.

7.13 The service provider shall provide the vehicle of the make/model, type as per the terms of the contract/tender during the entire period of contract and should not change the vehicle without prior information and approval from concerned authorities.

7.14 During the case of repairs/ service/ breakdown any other reason, it is responsibility of the agency to immediately arrange an alternate vehicle.

7.15 The vehicles being provided should be maintained properly by having regular services being done in order to avoid un-necessary breakdowns.

7.16 The vehicle provided to the company must have all the valid certificates issued by the Transport Department from time to time.

7.17 BESCOM is not responsible for any repair costs, spare parts, battery, insurance, taxes and any other costs / liabilities of the vehicle(s) and also the drivers' salary & refreshments. All the costs must be borne by the agency.

7.18 As directed by the Officer using the vehicle, the vehicle shall be run daily from the place of boarding to the place until drop & vice versa.

7.19 The vehicle driver should not receive any gifts/money from any public or employees/staff of BESCOM.

7.20 The hired vehicles provided by the agency to BESCOM shall not be utilized/hired for any other public conveyance. The hired vehicles should be for exclusive usage of BESCOM.

7.21 The agency shall be responsible for all damages or hazards. BESCOM shall not be responsible for the same.

7.22 The agency shall provide white color uniform to the drivers at its own cost. Drivers shall wear the uniform compulsorily while on duty.

7.23 Vehicles shall be mandatorily available during all the time.

7.24 The Service Provider shall arrange for Comprehensive Insurance contribution which covers the Vehicle & Driver.

7.25 The agency shall comply with all the rules and regulations relevant to supply and running of tourist taxis stipulated by RTO, Karnataka and other Government Authorities. The agency shall comply with all the local/ municipal laws and statutory rules as applicable and will indemnify the

BESCOM against all actions, claims, suits etc. for non-compliance of laws.

7.26 The Service Provider should ensure that the vehicle deployed by him should be in good running condition and shall have clean/hygiene interiors.

7.27 The Service Provider should ensure that after getting the contract the drivers deputed for service do not have any police records/ criminal cases(previous or pending) against them. The service provider should make adequate enquires about the antecedents of the drivers before deputing them for service.

7.28 The agency should have all valid permits for commercial usage, RC book, insurance, copy of Tax & permit certificate, pollution certificate etc., from concerned departments and the copy of the same shall be furnished for the verification Authority.

7.29 A daily record indicating time and mileage for each vehicle shall be maintained in a log - book which should be submitted to the concerned officer for scrutiny & payment of the bills.

7.30 The log sheet will have to be signed by the vehicle using officer on daily basis to avoid any misuse/pilferage.

7.31 The Successful agency shall submit the following details of the vehicle along with the first bill submission to the bill passing officer.

a. Vehicle's Registration certificate
b. State Motor cab Permit
c. Insurance Certificate of Each Vehicle
d. Tax Card/ Tax paid Proof.
e. Driver's CV along with Copy of Valid Taxi Drivers License
f. Details of EPS / ESI Account Number of the Drivers (as applicable).
g. Emission certificate
h. Driver ID card

## 8.0 Conditions for Drivers.

8.1 Drivers should have minimum Qualification of VII Standard Pass and age shall be 18 years or more but less than 45 Years with Minimum 5 years'

experience with service motivation, time management towards providing good service to BESCOM.

8.2 Driver must be able to read / write basic Kannada/ English.

8.3 Driver should have valid Taxi Drivers License & Badge and shall show to the authorized officers when requested to do so.

8.4 Drivers shall ensure that vehicle is clean and tidy.

8.5 Drivers should wear white uniform and be clean & tidy.

8.6 Drivers should be punctual in timing and duties.

8.7 Driver should ensure the vehicle is in proper working condition before commencing the duty.

8.8 Drivers should know to drive and park the vehicle properly. Also they should inform the problems in the vehicle to the BESCOM officer when noticed.

8.9 Drivers should be available to attend the BESCOM duties as and when required.

8.10 Drivers shall strictly adhere to traffic rules. Any lapses shall be borne by the agency only.

8.11 Drivers should not consume alcohol, cigarettes, tobacco while engaged in duty.

8.12 Drivers should not use mobile phone while driving the vehicle.

8.13 The vehicle should not be utilized after official use. In case of finding of such incidences, the driver needs to be replaced immediately.

8.14 In case of any mishap due to use of vehicle after official use by the driver, the agency will be responsible for the outcome.

8.15 The drivers should always remain with the vehicle during the entire period of duty. In case of any need, they should seek permission from the concerned officers.

8.16 No private parties are allowed in the vehicle and in case the vehicle

driver misbehaves with officers and staff, the Service Provider should take necessary action to change the driver.

Agency shall ensure that all the above mentioned conditions shall be informed to the drivers being deployed. If any of the deployed drivers found breaching the above mentioned clauses, such drivers shall be replaced immediately.

## 9.0 General Conditions

9.1 The successful agency shall be responsible for the payment of salaries and other benefits, including ESI, PF, etc., and any other statutory liabilities to Drivers, as applicable. BESCOM will not be responsible for non-payment of remunerations to the staffs / Personnel under any circumstances.

9.2 For the drivers who are the employees of the Service Provider/agency, working for salary and on their payroll and for other category of Drivers, the Service Provider/agency should comply with local laws and provisions relating to drivers employment and BESCOM will not be liable for their non-compliance.

9.3 Vehicle Provider/agency is bound by PF Act, ESI Act for the drivers who are employees of the Service Provider/agency, working for salary and on the payroll of Service Provider/agency and other statutory provisions that may arise from time to time.

9.4 The Service Provider/agency shall pay to the drivers who are employees of the Service Provider/agency, working for salary and on the payroll of Service Provider/agency as per the Minimum Wages applicable as per State Government Notification. Any rise in the minimum wages has to be borne by the Service Provider/Agency and cannot be charged to the BESCOM. The Service Provider/agency has to take all the incidental charges into account. It is the responsibility of Bidder/ Service Provider/Agency to comply with all the rules and regulations of Government Authorities, local/municipal laws, provisions under Contract Labour (Regulation & Abolition) Act 1970 & other statutory rules. The Bidder shall comply with PF Act, ESI Act, Minimum Wages Act in respect

of employees of the Service Provider/agency, working for salary and on the payroll of Service Provider/agency.

9.5 In case of drivers who are employees of Service Provider/Agency working for wages and on payroll of the Agency and amount is paid in the form of salary by the Service Provider/Agency, then the Service Provider/Agency should comply with the Minimum Wages Act, ESI & EPF Act and shall make payment towards ESI and EPF contributions to the concerned departments in respect of such drivers and shall submit relevant documents to BESCOM for verification.The compliance to the statutory requirements of Minimum Wages Act, ESI & EPF Act is not applicable in case of drivers who are the owners of the vehicle and not on the payroll of Service provider/agency. If the drivers are not working for salary then service provider/agency should submit relevant documents to BESCOM for verification. BESCOM shall collect and verify the concerned documents to ascertain whether the vehicles provided comes under which category of Drivers i.e., employees of Service Provider/Agency, Driver-cum-owner, every month before passing the bill, by the bill passing officer.

9.6 The Agency / Service Provider should provide details of vehicles whether the vehicles proposed to be provided are owned by agency/ Service Provider or hired by the agency/ Service Provider.

9.7 The service provider should provide a single contact person/ supervisor for the fleet deployed. It would be the responsibility of the supervisors to keep track of the vehicles, also any instruction regarding vehicles would be communicated to the supervisor through phone or whatsapp. It would be the responsibility of the supervisor to ensure that the vehicle reaches the desired location and report to the desired officer within time.

9.8 The BESCOM shall comply with and fulfill the recommendations (if any), if deemed necessary, made in writing by the Agency in connection with the performance of the Services. The BESCOM shall notify the Agency of any dishonest, wrongful or negligent acts or omissions of the Agency’s employees or agents in connection with the Services as soon as possible

after the BESCOM becomes aware of them.

9.9 The Agency shall agree to BESCOM regulations and shall arrange to effectively carry out the social and other responsibilities. Staff of service provider shall not misbehave with Consumer or BESCOM permanent employees or officers nor shall cause any loss to BESCOM property. For any such lapses the Agency is solely held responsible.

9.10 The BESCOM shall not be under any obligation for providing empanelment to any of the personnel of the Agency after the expiry of the contract. The BESCOM does not recognize any employee, employer's relationship with any of the workers of the Agency.

9.11 The Drivers engaged will be purely working on behalf of the agency under contract and not entitled to claim any permanency benefits from BESCOM.

9.12 The Agency shall ensure satisfactory standards of the Driver and loss to BESCOM caused due to negligence in duties, undesirable act, misbehavior and carelessness of its drivers shall be borne by the Agency itself. In case, if the services are not up to the mark, such Drivers has to be replaced at the request of officer in charge by the Agency.

9.13 Agency shall take the responsibility of inspecting their employees on duty on regular basis by appointing one supervisor. Agency shall inspect from time to time and ensure satisfactory performance of the employees provided.

9.14 Drivers shall be issued a laminated I.D. affixing latest photograph with details of Name, EPF & ESI Account numbers, designation, Name of the Agency, date of appointment, any other details etc. by the agency and should be strictly worn by them during working hours.

9.15 If the driver is unable to attend or proceeds on leave for whatsoever reason, the agency shall provide substitute without delay.

9.16 In case of any accidents, injuries etc. to the engaged staff of the agency, compensation shall be payable to the next kith and Kin by the contract agency only and BESCOM is not responsible in any way.

9.17 The Agency will comply with all the provisions regarding licensing, welfare and health, procedures, maintenance of various records and registers etc., as provided under the Contract Labour (Regulation & Abolition) Act 1970 and also under the order issued by the Government of Karnataka there under, and for its non-compliance, the Agency shall be responsible for penalties levied by the appropriate authority under the Act. The Agency shall also be liable to comply with all other Labour and Industrial Laws and such other Acts and Statutes (including Factories Act, Payment of Bonus Act, etc.). Depositing of PF contribution as may be applicable is the responsibility of the Agency at his own expenses and shall not be reimbursed by the BESCOM. Any default in compliance, the Agency shall be held responsible.

9.18 The BESCOM shall not be liable to pay any allowance, salary or any other amount under any law in force for the staff engaged by the Agency. The BESCOM shall also be not liable for breach of any Labour Laws or any other Laws for the time being in force. The Agency shall not be entitled to any other allowances or benefits which are not included in the contract.

9.19 The liability under relevant sections of Motor Vehicle Act 1968 and IPC causing death or permanent disability to the driver during the contract period rests with the service provider only. BESCOM will not entertain any claim in this regard.

9.20 The Service Provider shall indemnify BESCOM against all damages/charges arising on account of or connected with the negligence of the Service Provider or his staff or any person under his control whether in respect of accident/injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof.

9.21 The expenses arising out of Traffic offences shall be to the account of service provider.

9.22 If the Service Provider fails to comply with any of the conditions of the contract, BESCOM is at liberty to cancel the contract and forfeit the Security deposit/Contract Performance Guarantee.

## 10.0 Period of Contract

The contract is for a period of 2 years and may be extended for a period of one year at the discretion of BESCOM, subject to satisfactory performance of the agency, if required. In case of any unsatisfactory service BESCOM has the right to cancel the order without giving any notice. Contract Agency and its employees have no right to disclose any Technical secrecy, Commercial secrecy and Social secrecy of BESCOM to others. BESCOM reserves the right to revise the period of services in the contract period.

In the interest of BESCOM services, the total requirements of Vehicle on contract basis being required by BESCOM, may vary. However, such changes will be as per the provisions of KTPP Act, 1999. The quantity indicating is only tentative. However, the actual requirement of vehicles may be increased or decreased based on the BESCOM requirement at the time of award, as per provisions of KTPP Act.

## 11.0 Supervision

Agency shall inspect from time to time and ensure satisfactory performance of the staff so provided.

The agency shall state that the staff deployed by him to work and to discharge duties as per the instructions of the concerned officer.

## 12.0 Tender Processing Fee and Earnest Money Deposit

12.1 Bids shall be accompanied by Tender Processing Fee, for an amount as mentioned in the KPP platform, and Bid Security (EMD) for an **amount i.e., Rs. 3,43,000.00** shall be submitted through any of the e-payment modes mentioned in the KPP Portal.

**12.2 Permanent EMD will not be considered.**

12.3 EMD so deposited will be liable for forfeiture:

a. If a Bidder withdraws / modifies its bid during the period of bid validity specified by the Bidder on the Bid Form;

b. In case of a successful Bidder, if the Bidder fails to furnish the Security Deposit/Performance Guarantee.

c. In case of a successful Bidder, if the Bidder fails to execute the contract;

d. If the Bidder does not accept the arithmetical correction of its Bid Price.

**12.4 <u>E-payment modes for Tender Processing Fee & Earnest Money Deposit.</u>**

The Bidders should pay the Earnest Money Deposit (EMD) & Tender Fee in the KPP portal using any of the following payment modes:

**a) Credit Card**
**b) Direct Debit**
**c) National Electronic Fund Transfer (NEFT)**
**d) Over the Counter (OTC)**

**NOTE: -** EMD payment at KPP portal is through bank gateway as indicated in the KPP portal.

**For further clarification, contact KPP portal. KPP portal Help desk No. +91-8046010000, +91-8068948777, 09240214000, 09240214001 and Email: support@eprochelpdesk.com**

## 13.0 Bid Details

13.1 The bid submitted by the Bidder shall comprise the following documents and upload in the KPP portal:

a. Bid Form duly completed and signed by the Bidder, together with all Attachments.

b. Price Schedules duly completed by the Bidder.

13.2 Bids shall be submitted in two parts viz., (1) Techno -Commercial Bid and (2) Price Bid both on Electronic Mode only. Manual bids will not be accepted.

13.3 Separate document Files have been specifically created for uploading the qualifying documents such as Performance Certificate, Power of Attorney, Audited Financial statements, Firm Registration Certificate/partnership deed/proprietor ship documents, No Deviation Certificate, Letter of

Undertaking for Bid validity, techno-commercial sheets etc. These Qualifying documents are to be uploaded to the respective files only, IF ANY OF DOCUMENTS ARE UPLOADED TO THE FILE OTHER THAN THE SPECIFIED FILES, SUCH DOCUMENTS WILL NOT BE CONSIDERERD FOR EVALUATION. If any the documents are not applicable to a particular Bidder, then such Bidders have to upload a document stating "Not Applicable". The other documents if any which needs to be uploaded by the Bidder for which no specific files have been created to substantiate or to meet the requirements of the Bids, such additional documents may be uploaded in the folder named as "additional documents" in the KPP portal.

13.4 The Price Bids of those Bidders whose Techno-Commercial Bids are found Responsive, will only be opened at a later date through the KPP portal and no separate intimation will be communicated.

**NOTE:** Price Bids of Non - Responsive Bidders will not be opened.

13.5 The Bidders shall provide proof of their credentials in support of their Technical capacity, Financial Strength and Past Experience. All certificates in connection to the service shall be issued by an officer not below the rank of Executive Engineer of the concerned utilities duly mentioning the quantum of works, value of award, place of work, DWA reference, date of completion & commissioned. All certificate will be authenticated from the issued authority, if required.

13.6 **Bengaluru Electricity Supply Company Limited** takes no responsibility for any delay, no internet or any other computer related problems or postal delay. Further, BESCOM reserves the right to reject any or all the Bids without assigning any reasons thereof and shall bear no liability whatsoever consequent upon such a decision.

## 14.0 Qualifying Requirements

The essential minimum qualifying requirements are as under:

| Sl. No. | Pre-Qualification Requirement | Documents to be uploaded |
|---|---|---|
| **Technical criteria:** | | |
| 1 | The Bidder should be in existence as any of the following:<br>a) Company incorporated in India under the Companies Act, 1956/2013 including any amendment thereto;<br>b) LLP incorporated in India under the Limited Liability Partnership (LLP) Act, 2008 including any amendment thereto;<br>c) Partnership Firm under Partnership Act, 1932 in India;<br>d) Sole Proprietorship Concern | **a)** i. Certificate of Incorporation issued by Registrar of Companies as per Companies Act 1956/2013 along with Memorandum of Association and Articles of Association of the Company.<br>ii. Declaration from Directors of the Company in MBP-1 Form stating that they are not disqualified to be a Director of the Company along with the list of Companies in which they are Directors as on the date of inviting tender (s).<br>**b)** i. Certification of Incorporation issued by Registrar of Companies as per LLP Act 2008.<br>ii. Limited Liability Partnership Agreement of LLP.<br>**c)** i. Partnership Deed, GST Registration certificate.<br>ii. Shops & Establishment Registration certificate, as applicable.<br>**d)** PAN/GST Registration certificate. |
| 2 | a) Bidder should be an ISO 9001 certified company in the field of providing transport services.<br>b) Bidder should possess the Valid Certificates such as GST, PAN, EPF & ESI Registration Certificates.<br>c) Bidder should have a valid registration certificate of Establishment, issued by the Department of Labour, Govt. of Karnataka i.e., Form –C having nature of Business as Travels. | a) Scanned copy of valid ISO certificate shall be uploaded.<br>b) Scanned copy of valid certificates shall be uploaded.<br>c) Scanned copy of valid certificate shall be uploaded. |
| 3 | The Bidder should have minimum 3 years' experience in providing vehicles to Government Departments / Boards / Corporations / Government Undertakings/ Private entities. | Scanned copy of Purchase order/Order completion certificate issued by Government Departments / Boards / Corporations / Government Undertakings/ Private entities, demonstrating experience of 3 years shall be uploaded. |

| Sl. No. | Pre-Qualification Requirement | Documents to be uploaded |
|---|---|---|
| 4 | The Bidder should have provided 80% of the total tendered quantity of vehicles on hire basis (irrespective of type of vehicle) to any Government Departments / Boards / Corporations / Government Undertakings/ Private entities in any one year during the preceding **3 years (2022-23, 2023-24 & 2024-25)**. | Scanned copy of the work completion certificate issued by an officer not below the rank of Executive Engineer or equivalent of the concerned Government Departments / Boards / Corporations / Government Undertakings/ Private entities shall be uploaded. |
| 5 | The Bidder shall upload performance certificate for rendering service of providing 80% of the total tendered quantity of vehicles on hire basis (irrespective of type of vehicle) satisfactorily for a period of one year, in any one of the preceding **3 years (2022-23, 2023-24 & 2024-25)** in any Government Departments/ Boards / Corporations / Government Undertakings/ Private entities. | Scanned copy of the performance certificate issued by an officer not below the rank of Executive Engineer or equivalent of the concerned Government Department/ Boards / Corporations / Government Undertakings/ Private entities shall be uploaded. |
| **Financial Criteria** | | |
| 6 | The Average Annual Financial Turnover of the Bidder shall not be less than the Amount Put to Tender during the preceding 3 years i.e., 2021-22, 2022-23 and 2023-24. | Certified copies of audited financial statements such as P&L statement, Balance sheets for the required FYs shall be uploaded. |
| 7 | The Liquid Assets as on 31.05.2025 or at a later date before submission of the bid consisting of Cash at Bank + Term Deposits + availability of fund based credit facility in any Nationalized/scheduled commercial Bank shall not be less than **25%** of the amount put to tender. | The cash at Bank, Bank Deposits and availability of fund based credit facilities shall be supported by a certificate issued by Nationalized/ Scheduled Bank shall be uploaded.<br><br>If the Bidder has banking with more than one Bank, then the available balance liquid assets mentioned above on a particular date i.e., as on 31.05.2025 or any date before submission of tender shall be the same date and time for all the banks. |

| Sl. No. | Pre-Qualification Requirement | Documents to be uploaded |
|---|---|---|
| | | In case of Fund Based credit facility, the certificate issued by Nationalized/ Scheduled Bank duly mentioning sanctioned limits, funds utilized so far and balance available as on 31.05.2025 or at a later date, before submission of the bid shall be uploaded.<br>**The certificate shall be submitted in the format as per Annexure-I** |
| **General Criteria:** | | |
| 8 | The Bidder should not be under default/ debarred/ blacklisted by any Government Departments / Boards / Corporations / Government Undertakings/ Private entities, as on the date of bid submission. | Scanned copy of the self-declaration on notarized stamp paper of Rs.500/- by the Bidder adhering to this clause shall be uploaded.<br><br>**The self-declaration shall clearly indicate the tender enquiry number and date on which declaration is done.** |
| 9 | **Litigation History**:<br>The Bidder should provide detailed information on any litigation or arbitration arising out of contracts completed or under execution by it over the preceding five years, a consistent history of awards involving litigation against the Bidder or any partner of Joint Venture may result in rejection of Bid. | Scanned copy of Self-declaration on notarized stamp paper of Rs.500/- shall be uploaded.<br><br>**The self-declaration shall clearly indicate the tender enquiry number and date on which declaration is done.** |
| 10 | Any Bidder from a country which shares a land with India will be eligible to bid in this tender only if the Bidder is registered with the Competent Authority.<br><br>(As per Government Order No. FD 455 Exp-12/2020 dated 25.08.2020.) | Scanned copy of Self-declaration on notarized stamp paper of Rs.500/- shall be uploaded regarding Boarder sharing or not.<br><br>If the Bidder is from a country which shares a land with India, Registration certificate issued by the competent authority shall be uploaded.<br><br>**The self-declaration shall clearly indicate the tender enquiry number and date on which declaration is done.** |
| 11 | A certificate for having read the | Scanned copy of the self-declaration in |

| Sl. No. | Pre-Qualification Requirement | Documents to be uploaded |
|---|---|---|
| | clauses is required to be submitted/uploaded by the Bidder separately in the following format:<br><br>***I have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India. I certify that this Bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this Bidder fulfils all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached.)*** | the prescribed format as per Annexure-II on notarized stamp paper of Rs.500/- shall be uploaded.<br><br>**The self-declaration shall clearly indicate the tender enquiry number and date on which declaration is done.** |

**Note: 1.** ***The self-declaration for QR 8, 9, 10 & 11 may be provided on a single notarized stamp paper of Rs.500/-***

***2. If a Bidder participates in the tender without having an ISO 9001 certificate QR (2a), then the Bidder will be considered as responsive and if he becomes L1 in the tender, then the Bidder shall submit the required ISO 9001 certificate within 30 days of issue of LOI or else the tender will be cancelled.***

***3. If the Bidder participates for more than one enquiry of Tenders invited for Availing services of vehicles, then the Bidder shall fulfil the Technical QR (4) & QR (5) and Financial requirements QR (6) & (7) cumulatively for all the enquiries participated. If the Bidder does not meet the cumulative Technical & Financial Requirement of all the enquiries participated, then the offer of the Bidder shall be considered to the extent of enquiries the Bidder fulfils the cumulatively both Technical and Financial qualifying requirements.***

***4. The cumulative clauses applies to the following Enquiry Nos:***

| *Sl.No* | *Enquiry Nos.* | *Sl.No* | *Enquiry Nos.* |
|---|---|---|---|
| 1 | BESCOM/2025-26/SE0251 | 2 | BESCOM/2025-26/SE0252 |
| 3 | BESCOM/2025-26/SE0253 | 4 | BESCOM/2025-26/SE0254 |
| 5 | BESCOM/2025-26/SE0255 | 6 | BESCOM/2025-26/SE0256 |

| | | | |
|---|---|---|---|
| 7 | BESCOM/2025-26/SE0257 | 8 | BESCOM/2025-26/SE0258 |
| 9 | BESCOM/2025-26/SE0259 | 10 | BESCOM/2025-26/SE0260 |
| 11 | BESCOM/2025-26/SE0261 | 12 | BESCOM/2025-26/SE0262 |
| 13 | BESCOM/2025-26/SE0263 | 14 | BESCOM/2025-26/SE0264 |
| 15 | BESCOM/2025-26/SE0265 | 16 | BESCOM/2025-26/SE0266 |
| 17 | BESCOM/2025-26/SE0267 | 18 | BESCOM/2025-26/SE0268 |
| 19 | BESCOM/2025-26/SE0269 | | |

***5. <u>Limitation of Award:</u> In case the Bidder fulfils the Qualifying Requirements in each of the enquiry participated individually and also meets the cumulative Technical and Financial requirements, then the price bids of such Bidders shall be opened reckoning from the highest amount put to tender and consideration of Bidder for awarding will be at the discretion of the BESCOM.***

Even though the Bidder meets above qualifying criteria, as per their statement they are subject to be disqualified if they have:

a. Made misleading or false representation in statements and documents submitted as proof of qualification requirements; and/or

b. Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.; and/or

c. Black-Listed due to non-performance in execution of works against the order placed by any Public Electrical Utility/Govt. utility as on date of bid submission; and/or

d. Defaulted/short closed due to non-performance in execution of works against the order placed any Public Electrical Utility/Govt. utility as on date of bid submission.

## 15.0 Important Information

15.1 If it is found that the performance vis-s-vis the Purchase Orders placed on the Bidder by Government Departments / Boards / Corporations / Government Undertakings/ Private entities is either behind schedule or not satisfactory, BESCOM will be at liberty to disqualify the Bidder and reject its bid at any stage of processing the bid.

15.2 Bidders shall note that BESCOM may not award the contract to the successful bidders, if in the opinion of BESCOM based on its experience the agency may not perform well in execution of contract and may delay in execution because of its existing contract on hand.

15.3 In the event of the information furnished by the Bidder found to be false at any stage of tendering, BESCOM at its discretion may take action against such Bidders and may forfeit the bid security and disqualify the offer of such Bidder and blacklist the firm.

15.4 In the event of the information furnished by the Bidder is found to be false during the execution stage, then BESCOM is at its liberty to cancel the Purchase Order other than forfeiting the Security Deposit against the Purchase Order and may blacklist the firm and recover the losses and levy liquidated damages.

15.5 BESCOM reserves the right to cancel or withdraw or modify the bid without assigning any reason for such decision. Such decision will not incur any liability whatsoever on the part of BESCOM consequently.

15.6 Conditional offers are liable for rejection.

15.7 BESCOM will not be responsible for not getting internet connection while downloading the Electronic Bid sheets/documents or while uploading their offers.

15.8 The tender not submitted through the KPP portal and also non-submission of EMD is liable to be rejected.

15.9 Any bid submitted in response to the tender shall confirm absolutely to the tender specifications and other conditions. Any deviation whatsoever wherever mentioned will make the bid liable for rejection.

15.10 BESCOM reserves the right to disqualify the bid if the deviation mentioned by the Bidder is not acceptable to BESCOM.

15.11 BESCOM reserves the right to call for the originals of documents uploaded as a proof of pre-qualifying requirements, of the successful L1 Bidder, for the purpose of verification before awarding the contract.

15.12 The Bidder shall have to be an entity registered in India in accordance with law.

15.13 The Bidder shall follow Indian laws regulations and standards.

15.14 All disputes shall be settled as per applicable Indian laws and shall be instituted in Bengaluru only.

15.15 COMMENCEMENT PERIOD: The entire fleet services shall be commenced from the date mentioned in the contract order.

15.16 The Bidders shall be fully responsible for providing all the Services specified in their Scope or otherwise which are required successful commencement of the services in all respects in this Tender.

15.17 Notwithstanding anything stated above or elsewhere in the Tender specifications, BESCOM reserves the right to assess the Capability / suitability of the Bidder to perform the overall Contract should the circumstances warrant such assessment in the overall interest of BESCOM.

**Sd/-**
**Chief General Manager (Ele)**
**Procurment, BESCOM**

**ANNEXURE-I**

## Certificate for Liquid Assets

**(To be furnished by concerned Bank on its letter head)**

**Reference Number :(Sl.No) /Place**

**Enq No:**

**Date:**

**To:**

**[Name & Address of the beneficiary]**

This is to certify that M/s._____(name of the Customer) having their registered/administrative office at_____ is a customer of our Bank and is engaged in_____ (nature of activity). Their financial transaction with our Bank has been satisfactory. Therefore, we have extended credit facilities as mentioned below to meet their financial requirement towards the execution of the_____ (brief details of works) as per the Loan Policy of the Bank:

<table>
<tr><th>Sl. No</th><th>Type of facility</th><th colspan="3">Amount in Rs<br>(As on Date of issue Certificate)</th></tr>
<tr><td>1.</td><td>Cash at Bank</td><td colspan="3">Rs ……..</td></tr>
<tr><td>2.</td><td>Term Deposits</td><td colspan="3">Rs …….</td></tr>
<tr><td rowspan="2">3.</td><td rowspan="2">Fund based Credit facility (includes Overdraft)</td><td>Sanctioned limit</td><td>Utilized Amount</td><td>Available Balance Amount</td></tr>
<tr><td>Rs …….</td><td>Rs …….</td><td>Rs …….</td></tr>
</table>

**Date of the Certificate : _____**

**Note:-** *The certificate of Liquid Assets should be as on 31.05.2025* or *at a later date before submission of the bid.*

**Yours Faithfully,**

**BRANCH MANAGER**

**ANNNEXURE-II**

# SELF DECLARATION CERTIFICATE

**(To be furnished on Notarised ₹ 500/- Stamp Paper)**

To,

The Chief General Manager (Ele.,),
Procurement Section, 2nd Floor,
Corporate Office, BESCOM
K.R.Circle, Bengaluru – 560001

Sir,

Sub: Tender Enquiry No. _____for providing _____.

We* hereby undertake to declare that (**Applicable in case of Bidders from Countries not sharing Border with India**)

I*/We* have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India;

I*/We* certify that …….(Bidder) is not from such a country which shares a land border with India. I hereby certify that our bid fulfils all requirements in this regard and is eligible to be considered.

**OR**

I*/We* hereby undertake to declare that (**Applicable in case of Bidders from Countries sharing Border with India)**

I*/We* have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India;

I*/We* certify that …….(Bidder) is from such a country which shares a land border with India and has been registered with the Competent Authority. I hereby certify that our bid fulfils all requirements in this regard and is eligible to be considered and also evidence of valid registration issued by the Competent Authority is uploaded.

This undertaking is in consideration of BESCOM agreeing to open my/our Bid and consider and evaluate the same for the purpose of issue of purchase order in terms of provisions of clause entitled "Issue of Purchase Order" Section ITB, conditions of contract in the bid documents.

Date: **(Bidder Signature along with seal and Address)**